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| **Food delivery record** |
| Date  | Time | Food item(high risk ready-to-eat foods only) | Supplied by | Use by date | Temp\*C | Comments | Name | signature |
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NOTES:

1. For large deliveries monitor a sample of one or two products from that delivery.
2. Chilled food – Max 8\*C, Hot food Minimum 63\*C

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| Supervisor check / date |  |  |  |  |  |
| initials |  |  |  |  |  |